

Alphabetical Order

We all remember the alphabets A, B, C, D, E

We know that 'B' always comes after 'A' and 'C' always comes before 'D'.

The order in which A, B, C, D, E are arranged is called the *alphabetical order*.

A. Arrange the names of these games in *alphabetical order*.

1. hockey



2. football



3. cricket



4. badminton



1. 2. 3. 4.

B. Arrange the names of these characters in *alphabetical order* and write them in the blanks.

1. Red Riding Hood



2. Pinocchio



3. Thumbelina



4. Cinderella



5. Snow White



6. Goldilocks



1. 2.

3. 4.

5. 6.

Read these groups of words.

- (i) like I cartoons
- (ii) in the garden

Do these groups of words make sense?

The first group of words does not make any sense. The second group of words makes sense but not complete sense.

Now read these groups of words.

- (i) I like cartoons.
- (ii) Meena is walking in the garden.

These groups of words make complete sense and are called **sentences**.



A group of words that makes complete sense is called a sentence.



Let us read some more examples.

- | | | | |
|------------------------------|-----|-----------------------------------|-----|
| • my umbrella | (X) | • That is my umbrella. | (✓) |
| • from my house | (X) | • My school is far from my house. | (✓) |
| • school a playground my has | (X) | • My school has a playground. | (✓) |

A. Tick (✓) the *sentences* and cross (X) those which are not.

- | | | | |
|------------------------------|--------------------------|----------------------------|--------------------------|
| 1. Suhana is my best friend. | <input type="checkbox"/> | 2. happy I am very today | <input type="checkbox"/> |
| 3. The phone is ringing. | <input type="checkbox"/> | 4. in the market | <input type="checkbox"/> |
| 5. is not Jyoti neighbour my | <input type="checkbox"/> | 6. Birds are singing. | <input type="checkbox"/> |
| 7. Singing birds | <input type="checkbox"/> | 8. calling is mother Rohan | <input type="checkbox"/> |
| 9. What is your name? | <input type="checkbox"/> | 10. The door is open. | <input type="checkbox"/> |

- A sentence begins with a capital letter.

- A sentence ends with a full stop.

Example : The school is closed on Sundays.

- It can end with a question mark when the sentence asks a question.

Example : What are you doing?

B. Match the groups of words given in the two columns.

Column 1

1. Rohan
2. Reena and Veena
3. My grandfather
4. Birds
5. My mother

Column 2

- (a) walks with a stick
- (b) build nests in trees
- (c) cooks good food
- (d) studies in my school
- (e) are good dancers



C. Rearrange these words to make sentences. Use capital letters at the beginning of the sentences and end with full stop [.] or question marks [?].

1. my best friend Rohit is
2. in this I study school
3. have dosa will for lunch I
4. you do have book my
5. is what your name



D. Complete the sentences with words of your own choice.

1. I am scared of
2. My mother cooks
3. I play with
4. The stars shine
5. Birds build nest

Let's Revise

Hil I am a sentence.
I make complete sense.
I begin with a capital letter.



VALUE CORNER

A sentence begins with a capital letter. How should you begin your day, by wishing your parents 'good morning', with a smile or by throwing tantrums for not going to school?

Meena is a new girl in class III. Richa wants to be her friend. Let us hear what they are talking about.



Richa

Hello! What is your name?

Hi! I am Meena.



Meena

Will you be my friend?

Yes, I will.



Meena



Richa

The sentences that end with question marks are **questions**. Richa and Meena ask each other a few questions. We also ask questions to know about something.

When we ask questions, we use words like **what, who, where, how** and **which**. These are known as **question words**.

- Examples:
- What** is your name?
 - Who** are you?
 - Where** do you stay?
 - How** do you come to school?
 - Which** colour do you like the most?

VALUE CORNER

We ask questions to know about something or somebody. A new student has come to your class. You want to know his name. How will you ask?

- Who are you?
- May I know your name?
- Will you tell me your name?

A. Suhana has met Mihika for the first time. Make *questions* that they ask one another. Use the question words given in the brackets.



Suhana

.....?
(Who)

I am Mihika.



Mihika



Mihika

.....?
(What)

My name is Suhana.



Suhana



Suhana

.....?
(Where)

I stay in Motinagar.



Mihika



Suhana

.....?
(How)

I come to school by the school bus.



Mihika

Sometimes, we can form questions by making some changes in sentences.

Examples: (i) You will be my friend.

Will you be my friend? (a question)



'Will' is put before 'you'.

(ii) Meena was present in class yesterday.

Was Meena present in class yesterday? (a question)



'Was' is put before 'Meena'.

B. Make questions from the following sentences by changing the positions of the words printed in bold. Put question marks at the end.

Example: The baby **was** sleeping.

Was the baby sleeping? (a question)



1. Jyoti **will** sing.

.....

2. The school **is** closed.

.....

3. It **was** raining in the morning.

.....

4. The puppy **was** hungry.

.....

5. Avni's handwriting **is** very tidy.

.....

6. Mohan **was** happy.

.....

7. Rahul **is** a good boy.

.....

8. The boys **were** playing.

.....

9. Mita **is** late for school.
.....
10. They **will** return today.
.....
11. Vani **is** her friend.
.....
12. Tania **is** a good dancer.
.....
13. She **was** playing with Vihan.
.....
14. They **are** practising for the test.
.....

C. Match words in Column 1 with groups of words in Column 2 to make questions which make complete sense.

Column 1

1. What
2. Who
3. How
4. Where
5. Why

Column 2

- (a) are you?
- (b) did you come late to class?
- (c) are you doing here?
- (d) is talking in class?
- (e) are you going?

Let's Revise

- Questions are sentences that ask something and end with question marks.
- They can be formed with words like **what, how, who, where** and **why**.

Example: **Why** are you late?

- They can also be formed by changing the order of words.

Example: He **was** playing.

Was he playing?

Capital Letters and Full Stop

We know that in English there are two types of letters—small letters and capital letters.

We are capital letters.

A B C D
E F G H I
J K L M
N O P

We are small letters.

m n o a
c v p f b
g h t q
r y s

CAPITAL LETTERS

We write with small letters but we also use capital letters.

Let us learn the correct use of capital letters.

Read this sentence.

(i) **T**oday is a holiday. **M**y school is closed.

capital letter

capital letter

Where do you see the capital letters?

Capital letters come at the beginning of a sentence.

- Special names also begin with capital letters.

(ii) The name of my best friend is **M**adhu.

capital letter

- We always write 'T' in capital.



(iii) My friend and **I** study in class III.

↓
capital letter

The special names that begin with capital letters are as follows:

Names of persons	Jyoti, Mitali
Names of days	Mondays, Saturdays
Names of months	February, July
Names of subjects	English, Art
Names of countries and cities	India, Japan, Delhi
Names of schools	Modern School, Model High School
Names of rivers, seas	Yamuna, Red Sea
Names of festivals	Holi, Onam, Eid, Christmas

A. Rewrite these sentences using *capital letters* where you think they are necessary.

1. the dog is barking loudly.

.....

2. i will be late for my school.

.....

3. divya is my best friend.

.....

4. she stays in delhi.

.....

5. i study in modern public school.

.....

6. we will visit agra in december.

.....

7. my brother has a poster of sachin tendulkar.

.....

8. indu's birthday is in january.

.....

9. our class teacher is miss arpita sen.

.....

10. my favourite subject is english.

.....

11. i love to celebrate festivals.

.....

12. the school reopens in july.

.....

13. saturday is a holiday.

.....

14. have you ever visited japan?

.....

FULL STOP

Read the following: Veena is my friend ◉

We play together ◉

The little dot ◉ at the end of each sentence is called a **full stop**.



We start a sentence
with a capital letter.
We end a sentence with
a full stop.



B. Write these sentences properly. Use *capital letters* and *full stop* where needed.

1. we are in the classroom

.....

2. vishal is drawing a picture

.....

3. the teacher is in the class

.....

4. mohan has lost his pencil

.....

5. vani is reading a story

.....

6. it is sunday morning

.....

7. our school will reopen on monday

.....

8. january is the first month of the year

.....

9. jeeet and i are neighbours

.....

10. i met sonali in the library

.....

Let's Revise

Hello! I am a full stop.
I come at the end
of a sentence.



We are capital letters.
Sentences start with us.
Special names start with us.

A, D, W